



**SFWIB EXECUTIVE COMMITTEE**

**DATE: November 16, 2017**

**AGENDA ITEM NUMBER: 2B**

**MEETING MINUTES**

**October 12, 2017 at 8:15 A.M**

**CareerSource South Florida Headquarters**

7300 Corporate Center Drive, Conference Room 2

Miami, FL 33126

<b>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</b>	<b>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</b>	<b>AUDIENCE:</b>
<ol style="list-style-type: none"> <li>1. Bridges, Jeff, <i>Chairman</i></li> <li>2. Perez, Andy, <i>Vice-Chairman</i></li> <li>3. del Valle, Juan Carlos</li> <li>4. Ferradaz, Gilda</li> </ol>	<ol style="list-style-type: none"> <li>5. Garza, Maria</li> <li>6. Gibson, Charles *****</li> </ol> <p><b>SFWIB STAFF</b></p> <p>Beasley, Rick            Almonte, Ivan            Alonso, Gus            Gilbert, David            Graham, Tomara            Jean-Baptiste, Antoinette            Kavehersi, Cheri            Perrin, Yian            Smith, Marian            Smith, Robert</p>	<p>Rodanes, Carlos – <i>New Horizons of South Florida</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p> <p>Sante, Alicia – <i>Youth Co-Op, Inc.</i></p>

Agenda items are displayed in the order they were discussed.

**1. Call to Order and Introductions**

Vice-Chairman Andy Perez called the meeting to order at 8:34am, asked all those present introduce themselves and noted that a quorum of members had not been achieved.

**2. Approval of August 10, 2017**

Deferred due to lack of quorum

**3. Information – U.S Department of Labor Office of Inspector General Audit Results**

Vice-Chairman Perez introduced the item and SFWIB Assistant Director Gus Alonso further discussed. Executive Director Rick Beasley presented.

[Chairman Jeff Bridges arrived; **Quorum Achieved**]

[Ms. Gilda Ferradaz stepped out of the meeting room]

[Ms. Ferradaz returned]

No further questions or discussions.

**4. Information – CSSF Supply/Demand Matrix Update**

**5. Information – CSSF Targeted Occupations**

Vice-Chairman Perez introduced the item. Mr. Beasley further presented and briefed the Committee on an upcoming Training Vendor meeting. He additionally reviewed with the Committee the Supply/Demand Matrix report.

Mr. del Valle suggested the State of Florida look at this region's performance when it comes to best practices. He later shared his concern regarding CSSF's Supply/Demand Matrix, which shows Chief Executive Officer (CEO) occupation listed in the low growth /low wage category. Mr. Beasley explained this was a scrivener's error. He provided further details that it's technically considered Non Applicable (N/A).

No further questions or discussions.

**6. Recommendation as to approval to Accept Department of Children and Families Refugee Employment and Training Program funds**

Mr. del Valle moved the approval to accept the Department of Children and Families Chairman Bridges introduced the item and Mr. Beasley further presented.

Employment and Training Program funds to refugee service providers. Motion seconded by Vice-Chairman Andy Perez; **Further Discussion(s):**

Vice-Chairman Perez questioned the proposed funding reduction and Mr. Beasley explained.

**Motion Passed Unanimously**

**7. Recommendation as to Approval to Allocate Department of Children and Families Employment and Training Program funds to Refugee Services Providers**

Chairman Bridges introduced the item and Mr. Beasley further presented.

Ms. Gilda Ferradaz moved the approval to allocate Department of Children and Families Employment and Training Program funds to Refugee Service Providers. Motion seconded by Mr. Juan Carlos del Valle; **Further Discussion(s):**

Vice-Chairman Perez inquired about the allocation process. Mr. Beasley explained and provided details on CSSF's largest service providers which are Youth Co-Op, Inc. and Lutheran Services. Vice-Chairman Perez later inquired about Lutheran Services office locations. Ms. Ferradaz explained the entity offers services throughout the State.

**Motion Passed Unanimously**

**8. Recommendation as to Approval of SFWIB to Provide Direct Employment & Training Services**

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Beasley explained to the Committee of his recent visit to the Keys where he met with center staff members. He briefly noted how they were also personally impacted by Hurricane Irma.

Chairman Bridges inquired about the number of centers located in the Keys and Mr. Beasley responded a total of two.

Ms. Ferradaz inquired about the transition of workforce services from prior contractor United Migrant Opportunity Services, Inc. (UMOS). Mr. Beasley explained that UMOS ended its contract the end of September of which some staff members were laid off as a result. However, he further mentioned a Request for Proposal (RFP) release is being considered to continue workforce services. He additionally explained the new current processes and temporary contractual agreements. Furthermore, he briefly noted the increased number of referrals.

Ms. Ferradaz asked whether if authorization to provide direct employment and training services had been requested. Mr. Beasley explained that a request had been made the State.

Vice-Chairman Perez inquired about an updated report and Mr. Beasley explained that a report would be provided to the Committee prior to the next scheduled Board meeting.

Mr. Juan Carlos del Valle moved the approval of SFWIB to Provide Direct Employment & Training Services. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

**9. Recommendation as to Approval to Accept National Emergency Grant (NEG) Funds and Award NEG Funds**

Chairman Bridges introduced the item and Mr. Beasley further presented. He briefly noted his recent meeting with key officials in Monroe County regarding the NEG.

Vice-Chairman Perez inquired about Private Corporation's participation in this particular program. Mr. Beasley further explained.

Mr. Beasley additionally noted the official application deadline for the Disaster Unemployment Assistance (DUA) program.

Vice-Chairman Perez inquired about potential funding expenses and emergency housing assistance for residence in the Keys. Mr. Beasley explained.

There was continued discussion.

Ms. Ferradaz inquired about the agenda item related to the \$4.5 million NEG funds. Mr. Beasley explained the allocation would cover local municipalities.

Mr. Ferradaz requested clarification on the agenda item recommendation. Chairman Bridges explained.

There was continued discussion.

Ms. Ferradaz requested the item be rewritten to clarify the \$37 million approval.

After continued discussion, the Committee recommended the item be revised to state the following in two separate forms:

- (1) *“Staff recommends to the Executive Committee to recommend to the Board the approval to accept an allocation of \$4.5 million in NEG initial funds and award the funds as outlined in the attachment”*
- (2) *“Staff recommends to the Executive Committee the approval to allocate the remaining funds of the initial (up to) \$37.2 million of NEG funds as they are later released to the Board”*

Ms. Ferradaz moved the approval of Item#9 as amended. Motion Second by Mr. Juan Carlos del Valle; **Further Discussion(s):**

Mr. del Valle additionally noted two scrivener’s errors into record:

- (1) “Local Workforce Area”
- (2) “Response”

**Motion Passed as Amended by Unanimous Consent**

**New/Additional Businesses:**

Mr. Beasley briefed the Committee on CSSF’s outreach efforts at Miami International Airport assisting Puerto Rico evacuees that were impacted by Hurricane Irma with Employment and Training Services. DEO Program Manager Yian Perrin briefly explained.

Ms. Ferradaz explained that the Department of Children and Families (DCF) and other service agencies are there providing assistance as well.

Vice-Chairman Perez inquired about media coverage and Mr. Beasley, DEO Program Manager Yian Perrin and Ms. Ferradaz briefly explained.

Mr. Beasley briefly shared the current jurisdiction of Puerto Rico with regards to the U.S Department of Labor regional offices.

Mr. Beasley also briefed the Committee on his recent meeting with Juan Carlos del Valle and FIU officials regarding a Talent Development Network.

There was continued discussion.

There being no further business to come before the Committee, the meeting adjourned at 9:16am.

DRAFT